

Party Store Spreadsheet & Column Chart

What is a FORMULA?

An arithmetic instruction – you must input data to tell the computer what to do.

What is a Absolute Value?

Keeping a cell address the same in every formula by using a dollar sign (\$). When using an ABSOLUTE VALUE (\$), a shortcut maybe used to fill down on a spreadsheet.

Example: $=B5*\$D\6

Symbols & Examples of Formulas:

Formulas:	Symbols:	Example:
Division	/	$=B10/B5$
Addition	+	$=B1+B2$
Subtraction	-	$=B1-C6$
Multiplication	*	$=C7*F16$

Column Chart

A chart comprised of parallel bars representing series of values – **SHOWS COMPARISON**

