Instructions to make schedule selections for the 2020/2021 school year through TxMyZone

DEADLINE to submit is **May 26, 2020**

Use the link on the website to navigate to TxMyZone or type in the following link https://gb.txeis14.net/mz221911/Default.aspx

You will need the student id (lunch number with 6 digits), date of birth, and last 4 digits of Social Security number to login and complete the process.

Once you are logged on to TxMyZone, the student's course requirements for their Grad Plan will be listed on the right side of the page. These courses may not be deleted, however, you may choose an Alternate course that is listed under the subject tabs. Please remember there are specific qualifications for a student to take a Pre AP or AP course.

You will use the Subject tabs at the top of the page to navigate to each selection by Subject to make choices.

You will click the checkmark beside the course you wish to add as a first choice. However, you may choose alternate classes by clicking the checkmark beside the course you wish to place as an Alternate (Alt). If you choose a class that you decide you do not want, you are able to drop that class by clicking the x beside the course.

Please refer to the courses available with descriptions and requirements for Dual Credit classes on Mrs. Cooley's webpage. They are listed by grade level.

If you click on a Subject heading and it is blank, the grade level does not have a course available. Elective classes are listed under specific subject tabs and Career/Tech Education.

Please check the Career/Tech tab for the few Math and Science classes that fall under both categories.

You will need to make choices until the program shows "0" Units remaining in the top right corner.

Once you hit submit you will not be able to make any changes through TxMyZone

Email Mrs. Cooley if you have questions: ccooley@jimned.esc14.net